Position Title | Temporary Part-Time Teacher – Alesco Illawarra Outreach
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Location | Alesco Illawarra Outreach Centre
| Bulli or Nowra
Conditions | Letter of offer
| WEA Illawarra Enterprise Agreement 2011
| National Employment Standards
| 0.7 FTE (26.25 hours per week, times to be negotiated)
| Fixed term until 16 December 2016 (with the possibility of conversion to permanent in the future)
Classification | Level 3 – 13 under the Enterprise Agreement (depending on qualifications and experience)
Salary | $58,448 - $89,715 per annum, pro-rata (depending on qualifications and experience), plus superannuation. WEA Illawarra is a Registered Charity and can offer Fringe Benefit Tax exempt salary packaging arrangements to eligible employees, potentially resulting in increased take-home pay.
Organisational Relationships | Reports to the Lead Teacher Alesco Illawarra
| Other key stakeholder relationships include working with Alesco Principal, teaching and non-teaching staff, other WEA staff, community organisations, youth health and welfare service providers, other local high schools, AISNSW and BOSTES. Meetings with prospective students and their parents/carers may also be required.

**Purpose of the Position**

- To work as part of a team facilitating quality learning opportunities which meet the needs of enrolled students and the requirements of the NSW Board of Studies, Teaching and Educational Standards, funding bodies and WEA Illawarra.
- To be responsible for the programming, planning, delivery and evaluation of Stage 5 Courses in Alesco Illawarra’s Outreach Centres.

**Key Responsibilities**

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<th>Key Results Area</th>
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<td>Teaching and Learning</td>
<td>Plan, program and deliver Stage 5 courses as allocated.</td>
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<td>Develop flexible assessment tasks enabling ease of access for students with barriers to learning.</td>
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<td>Keep accurate records of student achievement as required by Alesco Illawarra.</td>
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<td>Contribute to curriculum planning, development and integration across Alesco Illawarra including cross curricula programming.</td>
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<td>Work with the Alesco team to implement innovative and flexible strategies to achieve identified targets for student learning outcomes.</td>
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<td>Provide curriculum documentation and other teaching and learning documentation to Lead Teacher as required.</td>
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<td>Contribute to the development and/or sourcing of curriculum support materials and other resources for subject areas.</td>
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<td>Participate in whole school activities, including (but not limited to) parent-teacher meetings, graduation and other acknowledgment ceremonies.</td>
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• Contribute to the ongoing review of Alesco Illawarra as part of the continuous improvement process.
• Contribute to the preparation of student academic reports, other organisational reports and undertake other administrative activities in order to meet Alesco Illawarra, WEA Illawarra and other stakeholder requirements.

Student Wellbeing
• Participate in the student orientation program.
• Work with other Alesco staff, appropriate youth health and welfare services and families to ensure a holistic approach to support for student participation and educational outcomes.
• Participate in the development, implementation and review of school policies, programs and procedures to address student educational and health and wellbeing needs.
• Actively model and engage in the school’s Respect and Participation program and other wellbeing initiatives.
• Maintain accurate student records in relation to attendance and behaviour.
• Effectively communicate with parents and carers as required.

General
• Participate in Alesco Illawarra and WEA Illawarra team activities, including staff meetings, planning activities, performance management and professional development.
• Support the development and implementation of quality systems and continuous improvement.
• Understand and positively promote the values of Alesco Illawarra and WEA Illawarra.
• Abide by and implement all legislative requirements, guidelines and policies and procedures associated with the Alesco Illawarra and WEA Illawarra.

Selection Criteria

Essential
1. Bachelor of Education, Bachelor Degree with postgraduate teaching qualification (primary or secondary), or other teaching qualification recognised in NSW.
2. Demonstrated ability to program and teach BOSTES or other endorsed courses across a range of curriculum areas in Stage 5, including project-based learning experiences.
3. Demonstrated passion for working with young people with barriers to education, at risk of disengaging from education or with challenging behaviours, in particular young people from Indigenous backgrounds.
4. Demonstrated ability to provide differentiated content and assessment and learning strategies through the use of innovative and alternative approaches, in order to maximise student engagement and individual learning.
5. Demonstrated ability to flexibly manage competing priorities and stressful situations, monitoring own stress levels and practicing and promoting self-care strategies.
6. Demonstrated ability and willingness to engage students in outdoor education experiences.
7. Ability and willingness to be pro-actively involved in continuous quality improvement initiatives.

Desirable
8. Other qualification/training in youth welfare, mental health, special education, adult education or alternative approaches to education.

Personal Attributes
• Excellent interpersonal skills and ability to communicate effectively with colleagues, young people, parents/carers and others outside the organisation.
• Ability and desire to work cooperatively with others in the team as well as work independently.
• Enthusiasm, self-motivation and ability to use initiative.
• Cultural awareness and ability to exercise sensitivity.
• Proficiency with technology, including using a personal computer and MS Office programs, Internet, e-mail, iPads and other educational technology for teaching and learning and administrative purposes.

Other Requirements

Child Protection
This position is classified as child-related employment. Employment is conditional upon obtaining and maintaining a Working With Children Check Clearance and undergoing other national police checks.

Teacher Accreditation and the Australian Professional Standards for Teachers
Teachers who commenced teaching in NSW after 1 October 2004 or are returning to teach in NSW after an absence of five years or more must be accredited with the NSW Board of Studies, Teaching and Educational Standards. Accreditation requirements will apply to all teachers from 1 January 2018.

All teachers are expected to meet the Australian Professional Standards for Teachers appropriate to their career stage. The seven Standards outline what teachers should know and be able to do. The Standards can be found at http://www.aitsl.edu.au/teachers.

Inherent Requirements

This position description outlines the major accountabilities/responsibilities and the selection criteria against which you will be assessed as suitable for the position. As such there will be specific job requirements that we refer to as Inherent Requirements.

Inherent Requirements refer to your ability to:
• Perform the essential duties and functional requirements of the job;
• Meet the productivity and quality requirements of the position;
• Work effectively in the team or other type of work organisation concerned; and
• Do the job without undue risk to your own or others health, safety and welfare at work.

If you have any injuries, illness, disorder, impairment, condition or incapacity that may affect your ability to perform the inherent requirements of the position, we encourage you to discuss this with WEA Illawarra to assist in the process of identifying reasonable adjustments to enable you to perform the duties of the position. WEA Illawarra wants to place you in the best situation to use your skills effectively in the position you are applying for at WEA Illawarra.